



Application Procedures and Checklist Early Childhood Education Center – Kindergarten

General Information

Welcome to Rockwern Academy! On behalf of the entire school community, we want to thank you for your interest and look forward to being your partners in the admissions process. Rockwern's Early Childhood Education Center (ECEC), serving children from toddlers through pre-Kindergarten, is a warm and welcoming place that nourishes the whole child, laying the foundation for a lifetime of learning, compassion, curiosity and personal growth.

The aim of the admissions process is to gather a comprehensive picture of your child and to assess how he or she would succeed at Rockwern. To do this well, we seek information from you, from our observations of your child, and if applicable, from your child's current pre-school.

Rockwern Academy is a Jewish community day school, serving families from across the spectrum of Jewish life in Greater Cincinnati. We hope that your child will be a part of our joyful community of learners and leaders!

Requirements

- **ECEC Toddler:** Children applying for this class must be 16 months old by September 30, 2018.
- **ECEC Two Year Old Program:** Children applying for this class must reach their 2nd birthday by September 30, 2018.
- **ECEC Three Year Old Program:** children applying for this class must reach their 3rd birthday by September 30, 2018.
- **Pre-K:** Children applying for Pre-K must reach their 4th birthday by September 30, 2018.
- **Kindergarten:** Children applying for Kindergarten must reach their 5th birthday by September 30, 2018.

Admission Dates:

Admission Decision Type	Application due no later than	Admission notification no later than	Enrollment response date
Early Decision	December 1, 2017	January 15, 2018	January 29, 2018
Regular Decision	January 29, 2018	March 12, 2018	March 26, 2018

Student Shadow Visit

Applicants to the ECEC Three Year Old Program, Pre-kindergarten, and Kindergarten join us for a morning visit to a classroom at Rockwern. This time together gives you and your child a glimpse into the magic and wonder our youngest learners experience each day, while we benefit from the opportunity to observe your child at play. Children who have applied to the Kindergarten will also meet with the School Counselor and Speech and Language Pathologist. Either during this morning visit or at another scheduled time, we invite you to join us in a conversation about your child. Once we have received your completed application packet, the Director of Admissions will reach out to schedule these opportunities.

Tuition Grant & Financial Assistance Program

Rockwern Academy has an unwavering commitment to admitting a diverse population of highly qualified students. This goal implies a commitment to substantial financial aid as well. Through the generosity of The Jewish Foundation of Cincinnati, the Jewish Federation of Cincinnati, and our many supporters, Rockwern Academy is able to offer generous financial assistance to qualifying families.

The financial aid process is handled separately and confidentially, only after an applicant has been accepted to Rockwern Academy. All families are expected to participate in tuition payment and to supporting the school to the fullest extent possible. In order to be considered for financial aid, we strongly encourage you to apply as early as possible. Financial aid availability is limited after the Regular Decision deadline of January 29, 2018.

Application Checklist

- Form 1: Application for Admission**
This form is to be completed by the applicant's parent or guardian and returned to the Rockwern Academy Registrar as soon as possible to begin the admission process. **Please include the non-refundable \$50 application fee.**
- Form 2: Parent/Guardian Questionnaire**
This form is to be completed by the parent or guardian.
- Form 3: Early Childhood Recommendation**
Please complete the top section, sign the release and give this form to your child's current teacher or caregiver. The teacher will send the completed form directly to Rockwern Academy with any teacher evaluations or narratives attached.
- Form 4: Release of Records**
This form should be signed by a parent/guardian and given to the applicant's school office, if applicable.
- Student Shadow Visit**
The Director of Admissions will schedule a family visit once Forms 1-4 have been received and reviewed.



APPLICATION FOR ADMISSION

EARLY CHILDHOOD EDUCATION CENTER - KINDERGARTEN

ACADEMIC YEAR

2018– 2019

CHILD'S NAME: _____

INCOMING GRADE: _____

Sibling information

Name	Gender	Age	School / College	Rockwern Academy Applicant (Y / N)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

School information

Does not currently attend preschool

Current School (or preschool) _____ Current grade _____

Dates attended _____ Address _____
(City) (State) (Zip)

Previous School (if applicable) _____ Dates attended _____

Address _____
(City) (State) (Zip)

Alumni/ae Information

Relatives who attend/have attended Yavneh Day School/Rockwern Academy	Years attended	Relationship to Applicant
_____	_____	_____
_____	_____	_____
_____	_____	_____

We look forward to reviewing your application!

Enrollment Selection

Please check the appropriate class option. All ECEC enrollment options include lunch.

Toddler (child must be reach 16 months of age on or before September 30, 2018)

- 3 day (M-W-F) 8:15 a.m. - 12:15 p.m.
 - 3 day (MW-F) 8:15 a.m. - 3:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 12:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 3:15 p.m.
-

2 Year Old (child must be 2 years of age on or before September 30, 2018)

- 3 day (M-W-F) 8:15 a.m. - 12:15 p.m.
 - 3 day (M -W-F) 8:15 a.m. - 3:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 12:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 3:15 p.m.
-

3 Year Old (child must be 3 years of age on or before September 30, 2018)

- 3 day (M-W-F) 8:15 a.m. - 12:15 p.m.
 - 3 day (M -W-F) 8:15 a.m. - 3:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 12:15 p.m.
 - 5 day (M-F) 8:15 a.m. - 3:15 p.m.
-

Pre-Kindergarten (child must be 4 years of age on or before September 30, 2018)

- 5 day (M-F) 8:15 a.m. - 12:15 p.m. (includes lunch)
 - 5 day (M-F) 8:15 a.m. - 3:15 p.m. (includes lunch)
-

Kindergarten (child must be 5 years of age on or before September 30, 2018)

- 5 day (M-F) 8:15 a.m. - 3:15 p.m.

I am interested in:

- Early Morning Drop-In** (7:00–8:00 a.m. M-F)
- After School Enrichment Program** (3:30–6:00 p.m. M-Th, 3:30-5:00 p.m. F) *snack provided

Please submit the non-refundable \$50 application fee online or by check, made payable to Rockwern Academy.

It is the policy of Rockwern Academy that all information received regarding a candidate's application for admission is kept confidential. Only authorized school personnel have access to this information and only to the extent that it is relevant to admission and placement decisions. This information will not become part of the applicant's permanent record. By entering into this application process, it is agreed that these records are confidential and will not be released.

The signature below indicates that all information contained on the application is factually correct, complete, and honestly presented. The signature also verifies that the signer is the applicant's legal guardian and is responsible for decisions involving the applicant's education.

Parent/Guardian signature _____ Date _____

Parent/Guardian signature _____ Date _____

Rockwern Academy does not discriminate on the basis of race, color, national or ethnic origin, or sexual orientation in the administration of its education policies or financial aid program

Please submit your completed application using one of the following methods:

Email a scanned copy to: admissions@rockwernacademy.org

Applications may be accessed and digitally completed at www.rockwernacademy.org



Form 2: Parent/Guardian Questionnaire

Early Childhood Education Center – Kindergarten

Child's Information

Applicant's full legal name _____
First Middle Last
Parent or guardian name(s) _____

To the parent/guardian: Please answer the following questions to help us better understand and serve your child. You are welcome to use additional paper. Your answers will be confidential and viewed only by the Admissions Team.

Mission Statement of Rockwern Academy

Rockwern Academy serves its students and the community by promoting a culture of academic excellence, developing a strong Jewish identity, and actively pursuing Tikkun Olam (making a difference in the lives of others).

1

With the Rockwern Academy Mission Statement in mind, please tell us why you believe our school is a good fit for your child.

2

Please share a memorable moment you experienced with your child that provides insight into his/her personality.

3

Using specific examples, please describe your child's current interests.

4

Please share an example of a time you partnered with your child's current school (if applicable).

5

What new strengths and skills do you hope your child will develop in the coming school year?

The signature below indicates that all the information contained on the application forms is factually correct, complete and honestly presented. The parent/guardian signature also verifies that the signer is the applicant's legal guardian and is responsible for decisions involving the applicant's education.

Parent name (print) _____

Parent/guardian signature _____ Date _____

Please submit this form with the application packet using one of the following methods:

Email a scanned copy to: admissions@rockwernacademy.org

This form may be accessed and digitally completed at www.rockwernacademy.org



Form 3: Early Childhood Recommendation

Early Childhood Education Center – Kindergarten

Applicants for the Toddler Program and the Two Year Old Program are not required to submit this form

To the Parent/Guardian:

Please complete this section and then give this form to your **child's current teacher**. Please be sure your child's current teacher returns this form directly to Rockwern Academy **within one week**.

Student's name _____ has applied for admission to Rockwern Academy for grade _____.

Parent or guardian name(s) _____

Please read the following statement and sign below:

I understand that this recommendation is confidential and will not be seen by any parties other than the Rockwern Academy Admission Committee. I also understand that at no time will I, nor any members of my family, have access to this recommendation.

Parent/Guardian signature _____ Date _____

To the Teacher:

Please share your insights regarding this child's adjustment to the school environment, attitude towards learning, concern for others, and strengths and improvement areas. Your input will be a great help to us in evaluating qualities that many reports do not explain. We sincerely thank you for your time and assistance.

Please comment on the following:

1. Please describe this child's adjustment to the school environment.

2. Please describe this child's attitude towards learning.

3. Please share what frustrates this child.

4. Please share what brings this child joy in the classroom.

5. Please share any of this child's strengths or areas of needed improvement of which we should be aware.

Please evaluate the student in the following categories as demonstrated in your classroom:

	Advanced for Age	Age Appropriate	Needs Development	Not Applicable
Skill development				
Attention span				
Listens in a group				
Contributes to discussions				
Follows directions				
Works cooperatively				
Completes tasks				
Focuses on a task without excessive motor activity				
Moves easily between tasks (transitions)				
Demonstrates curiosity				
Expresses ideas well				
Exhibits problem-solving abilities				
Physical Development				
Small muscle control and coordination				
Large muscle control and coordination				
Speech development (articulation)				
Language Development				
Child's expressive language and overall clarity				
Complexity of the child's language (structure and vocabulary)				
Social and emotional development				
Seems comfortable with peers				
Seems comfortable with adults				
Works well independently				
Cooperates in play				
Initiates play activities				
Shares well				
Seems imaginative				
Uses material purposefully				
Accepts delay of gratification				
Displays tolerance level for frustration				

Descriptive Checklist

Please circle all of the words that you feel describe this child:

- | | | | | | |
|------------|--------------------|-----------------|-----------|-------------|--------------|
| Adaptable | Easily distracted | Cheerful | Resilient | Distracting | Withdrawn |
| Persistent | Self-disciplined | Confident | Impulsive | Talkative | Helpful |
| Fearful | Intimidates others | Positive leader | Tense | Inquisitive | Other: _____ |

Name (print) _____ Position _____

Length of time acquainted with child _____

School _____ School address _____

City _____ State _____

School email _____ School phone _____

Signature _____ Date _____

For more information about Rockwern Academy, please visit www.rockwernacademy.org.

Please submit to the Director of Admissions using one of the following methods:

Email a scanned copy to: admissions@rockwernacademy.org

This form may be accessed and digitally completed at www.rockwernacademy.org



Form 4: Release of Records

For Incoming Early Childhood Education Center – Kindergarten Applicants
Applicants for the Toddler Program and the Two Year Old Program are not required to submit this form

To the Parent/Guardian:

Please sign and complete this Release of Records form and submit it to your child's present school. Your signature authorizes the release of information to Rockwern Academy.

Student's name _____ has applied for admission to Rockwern Academy for grade ____.

Parent or guardian name(s) _____

I give permission for you to exchange information with Rockwern Academy concerning my child for admission purposes.

I hereby authorize the release of my child's school transcript and records to Rockwern Academy.

Parent Signature _____ Date _____

To the School:

It is the policy of Rockwern Academy that all information received regarding a candidate's application for admission is kept confidential. Only authorized school personnel have access to this information and only to the extent it is relevant to admission and placement decisions.

Please send the following items directly to Rockwern Academy within one week:

- Official reports and/or comments from the current school year, to date
- Confidential school records, including psychological-educational testing and assessment, attendance records, Individual Education Plans (IEP), and disciplinary actions, if applicable.

Please submit within 1 week of receipt to Rockwern Academy using one of the following methods:

Email a scanned copy to: admissions@rockwernacademy.org
This form may be accessed and digitally completed at www.rockwernacademy.org

Mail to:
Admissions Office
Rockwern Academy
8401 Montgomery Road
Cincinnati, OH 45236